

Adyapeath Annada Polytechnic College

(Government Sponsored)

50, DD Mondal Ghat Rd, Dakshineswar, Kolkata, West Bengal 700076

Advt No: - 1/2022

Date: 29/12/2022

Application in the prescribed format given at the College Website at www.adyapeathpolytechnic.com are invited from Indian Citizens for recruitment to undermentioned posts. All posts are Purely Contractual only or till filling up the Post on full-time regular basis.

Sl No	Name of the Post	No of the Post	Required Qualification
1	Lecturer (Civil Engineering)	02	Must have a first-class Bachelor's degree in Civil Engineering from a recognized University or Institute, or its equivalent. Note: If the candidate has a Master's degree in Civil Engineering from a recognized University or Institute, or its equivalent, first class award shall be required either at Bachelor's degree or Master's Degree.
2	Lecturer (Electrical Engineering)	02	Must have a first-class Bachelor's degree in Electrical Engineering from a recognized University or Institute, or its equivalent. Note: If the candidate has a Master's degree in Electrical Engineering from a recognized University or Institute, or its equivalent, first class award shall be required either at Bachelor's degree or Master's Degree.
3	Lecturer (Mechanical Engineering)	02	Must have a first-class Bachelor's degree in Mechanical Engineering from a recognized University or Institute, or its equivalent. Note: If the candidate has a Master's degree in Mechanical Engineering from a recognized University or Institute, or its equivalent, first class award shall be required either at Bachelor's degree or Master's Degree.
4	Lecturer (Mathematics)	01	Must have a Master's degree in Mathematics with first class, or its equivalent from a recognized University or Institute, or its equivalent.
5	Lecturer (Chemistry)	01	Must have a Master's degree in Chemistry with first class, or its equivalent from a recognized University or Institute, or its equivalent.

Sl No	Name of the Post	No of the Post	Required Qualification
6	Lecturer (Computer Science & Technology)	01	<p>Must have a first-class Bachelor's degree in Computer Science & Engineering/Technology from a recognized University or Institute, or its equivalent.</p> <p>Note: If the candidate has a Master's degree in Computer Science & Engineering/Technology from a recognized University or Institute, or its equivalent, first class award shall be required either at Bachelor's degree or Master's Degree.</p>
7	Workshop Instructor (Civil Engineering)	02	<p>(1) Madhyamik Examination of West Bengal Board of Secondary Education or its equivalent (2) National Trade Certificate in the Trade of Draughtsman (Civil) Engineering/Survey Engineering from an Institute affiliated to Director General of Employment and Training, Government of India, with not less than five years' post qualification experience;</p> <p>Or</p> <p>Diploma in Civil Engineering/Survey Engineering from a recognized Board with not less than three years' post qualification experience;</p> <p>Or</p> <p>National Apprenticeship Certificate after obtaining National Trade Certificate in the Trade of Draughtsman (Civil) Engineering/Survey Engineering from an Institute affiliated to Director General of Employment and Training, Government of India, with not less than four years' post qualification experience;</p> <p>Or</p> <p>National Trade certificate in Broad Based Basic Training (BBBT) with Advanced Module in Construction and Wood Working Sector with five years' experience.</p>
8	Workshop Instructor (Electrical Engineering)	02	<p>(1) Madhyamik Examination of West Bengal Board of Secondary Education or its equivalent (2) National Trade Certificate in the Trade of Electrician from an Institute affiliated to Director General of Employment and Training, Government of India, with not less than five years' post qualification experience;</p> <p>Or</p> <p>Diploma in Electrical Engineering from a recognized Board with not less than three years' post qualification experience;</p> <p>Or</p> <p>National Apprenticeship Certificate after obtaining National Trade Certificate in the Trade of Electrician from an Institute affiliated to Director General of Employment and Training, Government of India, with not less than four years' post qualification experience;</p> <p>Or</p> <p>National Trade certificate in Broad Based Basic Training (BBBT) with Advanced Module in Electrical Sector with five years' experience.</p>

Sl No	Name of the Post	No of the Post	Required Qualification
9	Workshop Instructor (Mechanical Engineering)	02	<p>(1) Madhyamik Examination of West Bengal Board of Secondary Education or its equivalent</p> <p>(2) National Trade Certificate in the Trade of Carpenter/Fitter/Welder/Machinist from an Institute affiliated to Director General of Employment and Training, Government of India, with not less than five years' post qualification experience;</p> <p style="text-align: center;">Or</p> <p>Diploma in Mechanical Engineering from a recognized Board with not less than three years' post qualification experience;</p> <p style="text-align: center;">Or</p> <p>National Apprenticeship Certificate after obtaining National Trade Certificate in the Trade of Carpenter/Fitter/Welder/Machinist from an Institute affiliated to Director General of Employment and Training, Government of India, with not less than four years' post qualification experience;</p> <p style="text-align: center;">Or</p> <p>National Trade certificate in Broad Based Basic Training (BBBT) with Advanced Module in Production and Manufacturing Sector with five years' experience.</p>
10	Laboratory Assistant (Civil Engineering)	01	Diploma in Civil Engineering from a recognized Board.
11	Laboratory Assistant (Mechanical Engineering)	01	Diploma in Mechanical Engineering from a recognized Board.
12	Laboratory Assistant (Computer Science & Technology/ Engineering)	01	Diploma in Computer Science & Technology/Engineering from a recognized Institute.
13	Group D	06	Passed Class VIII Examination from any school under the West Bengal Board of Secondary Education or its equivalent.

AGE:

Name of the Post	Age Limit
Lecturer (Serial 1 to 6)	Not more than 37 years on the 1st day of January of the year of advertisement
Workshop Instructor (Serial 7 to 9)	
Laboratory Assistant (Serial 10 to 12)	
Group D (Serial 13)	Not below 18 years but not more than 40 years on the 1st day of January of the year of advertisement

LANGUAGE: Must have knowledge in Bengali – spoken and written.

PAY: The Consolidated monthly Remuneration for the post will be as per norms of Government Polytechnic under DTET, Government of West Bengal.

EXPLANATION: If a Class/Division is not awarded, minimum of 60% marks in aggregate shall be considered equivalent to First Class/Division. If a Grade Point System is adopted, the CGPA shall be converted into equivalent marks as below: -

Grade Point	Equivalent Percentage
6.25	55%
6.75	60%
7.25	65%
7.75	70%
8.25	75%

INFORMATION

1. Candidates who wish to apply for more than one category of posts should submit separate Application along with requisite supporting documents.
2. SUBMISSION OF MORE THAN ONE APPLICATION FOR ONE PARTICULAR POST IS STRICTLY FORBIDDEN. THE CANDIDATURE OF A CANDIDATE WHO SUBMITS MORE THAN ONE APPLICATION FOR ADMISSION TO THE SELECTION PROCEDURE, WILL BE CANCELLED EVEN IF HE/SHE IS ADMITTED TO THE SAME.
3. The qualifications prescribed in the advertisement are as per the notified recruitment rules issued by Government/AICTE as the case may be.
4. All the degrees/diplomas/certificates mentioned in the advertisement must have been obtained from recognized Universities/Institutions.
5. The prescribed 'essential qualifications' are the minimum and mere possession of the same does not entitle applicants to be called in for the Test/Interview. Where the number of applications received in response to the advertisement is large and it is not convenient or possible for the Authority to interview all the applicants they may restrict the number of candidates for interview to a reasonable limit on the basis of either higher qualifications in the relevant subjects/higher standard of marks/grade obtained in the essential qualifications or experience in relevant field higher than the minimum prescribed in the advertisement or on the basis of a Screening Test/Written Test/Practical Test. The authority may fix qualifying cut-off marks for all the categories of the vacancies in each level of examination, i.e. written/practical test, interview and aggregate.
If sufficient number of candidates with prescribed age limit is available for selection for a particular post, the authority may exercise its discretion not to relax upper age limit of the candidate(s) even if the provision for such relaxation is laid down in the advertised criteria.
6. In cases where no Division/Class is awarded and only grading is done, exact percentage of marks and conversion formula adopted are to be mentioned with documentary evidence, if required.
7. Where experience of a number of years is prescribed as an item of qualification this would mean only experience/research experience gained in full time employment in the relevant field within the closing date of receipt of applications. [Certificate(s) from the Head(s) of the Organization(s)/Department(s) or Competent Authority for the entire experience claimed, clearly mentioning the duration of employment (date, month and year) and field of experience

indicating basic pay and consolidated pay must be obtained. The certificate(s) should also mention the nature of duties performed/experience obtained in the post(s) with duration(s)].

8. The Authorities is at liberty to fill up/or not to fill up any vacancy depending upon the situation without further reference to him/her.
9. The benefits of reservation of vacancies and upper age concession up to 5 years are admissible only to S.C. and S.T. candidates of West Bengal and up to 3 years to O.B.C. (category 'A' & 'B') candidates of West Bengal. S.C., S.T. and B.C. candidates of other States may apply as general candidates.
(a) A candidate claiming to be S.C., S.T., B.C. or persons with disabilities (40% and above) must have a certificate in support of his/her claim from a competent authority of West Bengal as specified below:

For S.C., S.T. and B.C. candidates:

- i) In the district, the Sub-Divisional Officer of the Sub-Division concerned, and
- ii) In Kolkata, the District Magistrate, South 24-Parganas or such Additional District Magistrate, South 24-Parganas, as may be authorized by the District Magistrate, South 24-Parganas, on behalf and the District Welfare Officer, Kolkata and Ex-officio Joint Director, Backward Classes Welfare.

[vide the W.B.S.Cs. & S.T.s. (Identification) Act, 1994 and S.C. & S.T. Welfare Deptt. Order No. 261-TW/EC/MR-103/94 dated 6.4.95 read with B.C.W. Deptt. Order no. 6320-BCW/MR-84/10 dated 24.9.2010 and No. BCW/MR-61/2012 (Pt.) dated 12.7.2013.]

For Persons with Disabilities:

A Medical Board constituted at Government Medical College Hospitals in Kolkata, District Hospitals and Sub-Divisional Hospitals.

[vide West Bengal Persons with Disabilities (Equal Opportunities, Protection of Rights and Full Participation) Rules, 1999]

- (b) The Authority may require such further proof of particulars from the candidates as it may consider necessary and may make enquiries about their character and other particulars regarding suitability and eligibility.
- (c) S.C., S.T., O.B.C. OR PERSON WITH DISABILITY CERTIFICATE MUST BE OBTAINED WITHIN THE CLOSING DATE OF RECEIPT OF APPLICATIONS AND NO CLAIM IN THIS REGARD WILL BE ENTERTAINED AFTERWARDS.
10. CANDIDATES MUST FULFIL THE ESSENTIAL QUALIFICATIONS BY THE CLOSING DATE.
11. **All requisite certificates regarding educational qualifications, proof of age, other relevant experience Certificates and other requisite documents must be furnished as and when required by the Authority.**
12. If at any stage even after issue of a letter of recommendation for appointment a candidate is found ineligible in terms of the advertisement his/her candidature will be cancelled without further reference to him/her.
13. CANVASSING IN ANY FORM WILL DISQUALIFY THE CANDIDATURE.
14. ALL INFORMATION REGARDING RECRUITMENT TO THE POST WILL BE AVAILABLE, TIME TO TIME, IN THE COLLEGE'S WEBSITE AT www.adyapeathpolytechnic.com
15. **APPLICATION: An application form is to be filled properly and submitted it one of the following methods (NOT BOTH):**

- (1) Duly filled Application Form, along with all the specified self-attested xerox copies of documents, should be by post (preferably by Registered/Speed Post) in a closed envelope mentioning “**Application for the post of**” on the top of the envelope. The last date of receiving applications at the office of the **Chairman, Adyapeath Annada Polytechnic College, 50, DD Mondal Ghat Road, Dakshineswar, Kolkata, West Bengal – 700076, is 14th January 2023 (up to 1.30 pm).**

OR

- (2) Duly filled Application Form, along with all the specified documents, should be sent to **recruitment.aapc@gmail.com** subject mentioning “**Application for the post of**” by **14th January 2023 (up to 1.30 pm).**
16. Date of Examination/Test/Interview will be notified latter in the College’s website at www.adyapeathpolytechnic.com

N.B.: Mobile Phones, Bluetooth or any other electronics/communication device are not allowed inside the premises where the examination is being conducted. Any infringement of this instruction shall entail disciplinary action including cancellation of Candidature.
